

GENERAL RULES AND REGULATIONS

FOR GIRLS

- Cream white skirt with tie collar.
- Olive green Denim Shorts (Class I-IV)
- Cream white shirt and olive green skirt (Class V-XII).
- Olive green tie, white socks and black shoes.

In winter

- Maroon 'V' neck cardigan and Olive Green slacks (Class - I-IV).
- Olive green blazer (Class V and above).

P. T. UNIFORM

FOR BOYS

- House T. Shirts
- White Shorts (Class I-IV)
- White long pants (Class V and above)
- White P.T. Shoes and socks

FOR GIRLS

- House T- Shirts
- White Skirt
- White P.T. Shoes and socks

CO-CURRICULAR ACTIVITIES

The school offers a wide variety of co-curricular activities to provide students the freedom to learn, grow and become what they can become. There are five clubs namely Explorers, Literati, Music lovers, Eco-friends and social altruists, LTS (Leadership Training Service) is another opportunity to discover and develop leadership talents. Extempore, Quiz, Debate, Recitation, Memory test and Essay writing are conducted to develop reasoning and analytical abilities of the students. Drawing, best out of waste, doll making and clay modelling are held to facilitate the growth of the students in Art and Craft. Various outdoor games are organized to develop physical, moral and social growth of the students. All the winners of various competitions are awarded with certificates at the end of the year.

SUMMER TIME TABLE

DAYS	TIME
Monday to Friday	Class I-X : 7.30 A.M. - 01.15 P.M.
Saturday	Class I-X : 7.30 A.M. - 12.15 P.M.
Monday to Friday	Class LKG & UKG 7.30 A.M. - 11.30 A.M.

WINTER TIME TABLE

DAYS	TIME
Monday to Friday	Class I-X : 8.00 A.M. - 01.30 P.M.
Saturday	Class I-X : 8.00 A.M. - 12.30 P.M.
Monday to Friday	Class LKG & UKG 8.00 A.M. - 12.00 Noon

VISITING HOURS

	TIME
PRINCIPAL	8.30 A.M. - 9.30 A.M. (Monday to Friday)
TEACHERS	1.30 P.M. to 2.30 P.M. (Only on working Fridays)

OFFICE HOURS

DAYS	TIME
Monday to Friday	8.30 A.M. to 11.30 A.M.
Saturday	9.00 A.M. to 11.30 A.M.



CLARET SCHOOL

Affiliated to

(The Council for The Indian School Certificate Examinations - ICSE WB-332)



PROSPECTUS

To Grow in Knowledge and Love



Jesus Christ
Our Master



St. Anthony Mary Claret
Our Founder & Patron



Mother Mary
Our Inspiration

CLARET SCHOOL

Educational Institutions at a Glance

Around the world :

Two Universities and Several Institutions in 65 Countries and Counting

In India

St. Claret College, Ziro, Arunachal Pradesh
Little Flower Junior College, Kellmulla, Kerala
St. Claret School, Medchal, Andhra Pradesh
St. Claret School, Nailagjeril, Andhra Pradesh
St. Claret School, Narasannapetta, Andhra Pradesh
St. Claret School, Basuregady, Andhra Pradesh
St. Claret School, Kurnool, Andhra Pradesh
Mary Matha School, Marthidi, Andhra Pradesh
St. Claret Vidhya Nikethan, Andhra Pradesh
St. Claret School, New Buti-Bori, Maharashtra
St. Claret School, Chinmur, Maharashtra
St. Claret School, Barwadih, Jharkhand
St. Terese's School Marwai, Jharkhand
St. Xavier's School, Brchaning, Jharkhand
Little Flower Public School, Kellmule, Kerala
St. Claret School, Vythiri, Kerala
St. Claret School, Santa, Madhya Pradesh
St. John's Matriculation Higher Secondary School, Madurai, Tamil Nadu
St. Claret Higher Secondary School, Karumathur, Tamil Nadu

St. Claret Matriculation Higher Secondary School, Thirunivavur, Tamil Nadu
St. Claret School, Guwahati, Assam
St. Claret School, Kachugeon, Assam
St. Claret School, Ampatti Meghalaya
St. Claret School, Dangar, Meghalaya
Sr. Francis Xavier School, Mawsynram, Meghalaya
Presentation School, Nanghyallam, Meghalaya
St. Claret School, Shillong, Meghalaya
St. Claret School, Pharmer, Meghalaya
All Saint's School, Ranara Meghalaya
St. Claret Institute of Management, Bangalore, Karnataka
St. Claret College, Bangalore, Karnataka
St. Claret Pre University College, Bangalore, Karnataka
St. Claret School Bangalore, Karnataka
Anthony Claret (AC) School, Bangalore, Karnataka

In W. Bengal Campus

St. Claret School, Barrackpore, West Bengal
St. Claret School, Bizrail, West Bengal
St. Claret School, Sahanagar, West Bengal

To Grow in Knowledge and Love

“Shine with knowledge and love and everywhere”



OUR INSPIRATION

St. Antony Mary Claret is the founder of the Claretian Congregation. He was born in Sallient, Barcelona, Spain on December 23, 1807. He studied Textile designing and worked for some years in the Textile factory owned by his father and he became a priest in the year 1835. He was consecrated as the Archbishop of Cuba in 1850. He died on 24th October 1870 at Fontfroide in France. He founded the Claretian Congregation on 16th July 1849. One of the aims of this Congregation is to educate the children and young people in the ways of God, instilling in them a deep sense for moral values and social justice. Today, the Claretians work in 65 countries of the world in the fields of education, health care, social development and spiritual formation.



OUR BEGINNING

Claret School at Sahanagar was established in the year 2002 by the Claretian Society, registered under the West Bengal Societies Registration Act - 1967. **The school is affiliated to the Council for the Indian School Certificate Examinations, New Delhi (Reg. No. WB332).** It is a co-educational school with English as the medium of instruction. A standard of English is a must for success in examinations. Therefore, only English is the campus language. Due importance is also given to Bengali and Hindi in the curriculum. The school is administered by the code of regulations for the Anglo-Indian Schools in West Bengal. Claret School is located at Sahanagar Village in Radhakantapur Gram Panchayath in Burdwan Dt. The aim of the school is to give holistic education to the backward students in our locality.

OUR VISION

It is that knowledge should not be confined to the four walls of the institution. It should percolate outside, reach out to the needy and the unreached, encourage students to appreciate the virtues of collaboration; foster the habits of responsibility and self discipline; promote initiatives and exercise of individual judgment; and encourage an attitude of positive response to the persistent demands of a changing society, yet firmly upholding a belief in basic values and standards.

OUR MISSION

It is the mission of the Claretian education to form spiritually oriented, morally upright, intellectually competent, socially responsible, culturally tolerant citizens through holistic education in a warm, nurturing environment for the creation of a civilization of love.



The logo contains the motto of the school, which is **"To grow in knowledge and love."** The book stands for the Sacred Scriptures. C.M.F. is the abbreviation, which addresses the Claretians as "the sons of the Immaculate heart of the Blessed Virgin Mary." The flame reminds us that we are called to shine forth with Knowledge and Love against ignorance and hatred to create a world where brotherhood, peace and justice flourish.

GENERAL RULES AND REGULATIONS

Admission and withdrawals

1. New admissions are made to Nursery and other admissions, if any, will depend on availability of seats.
2. At the time of admission the parent/guardian must give the correct age of the child, producing the original birth certificate from the municipality. Catholic students must also produce a Baptism certificate.
3. The candidates will have to appear for an interaction and will be examined at the standard immediately below that to which they seek admission.
4. (i) The selection for admission shall be made entirely on the results of the interaction and on no other consideration. The school authorities reserve the sole right of refusing or granting admission.
(ii) The admission process is completed only when the candidate has paid the required fees as per the fee schedule.
5. New students must be introduced personally by their parent / guardian who will also be interviewed and are expected to co-operate with the school authority in helping the child's progress.
6. Pupils coming from a recognized school are required to bring a Transfer certificate from the last school they attended, countersigned by the inspector of schools and the marks sheet of the last annual examination.
7. Before withdrawing a student from the school a month's notice is to be given or a month's fee in lieu of notice.
8. The transfer certificate will be issued only on the receipt of application from the Parents / Guardians, after a week of the submission of application.

Examination and Promotion

1. Promotion depends on the child's performance through the year in the tests - Unit Test, Class Test, Assignment and Terminal Examinations. There will be two terminal examinations in the scholastic year. A certain percentage of these will be added to the Final Examination results.
2. After each term progress report cards will be given. This and other relevant copies or answer scripts must be signed by the parents or guardians to follow the progress of the child.
3. For students who are absent for tests and terminal examination, no provision can be made for supplementary test.
4. If the children are sick, they should never be allowed to attend school for the sake of examination.
5. The decision of the promotion committee headed by the Principal is final and binding.
6. No pupil will be promoted to the next class if the attendance during the year is below 90%.

School Uniforms

FOR BOYS

- Cream white shirt with tie collar.
- Olive green Denim Shorts (Class I-IV)
- Olive green denim long pants (Class V and above).
- Olive green tie, white socks and black shoes.

In winter

- Maroon 'V' neck full sleeve pullovers (Class - I-IV).
- Olive green blazer (Class V and above).

